

# SELF-DECLARATION OF INCOME

**TO BE COMPLETED BY APPLICANT / TENANT 18 YEARS OLD AND OLDER IF APPLICABLE**

Applicant / Tenant Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Property Name: \_\_\_\_\_ Unit #: \_\_\_\_\_

This is to certify the income status for the above-named individual. Information provided will remain confidential and will be used solely for the purpose of determining eligibility for occupancy.

**COMPLETE THE INFORMATION BELOW ONLY IF YOU HAVE NO OTHER WAY TO DOCUMENT YOUR INCOME.**

I, \_\_\_\_\_, declare that I have been working and receiving payment doing \_\_\_\_\_.

I work \_\_\_\_\_ hours per week.

I am estimated to earn: \_\_\_\_\_ Per:      Week      Bi-Week      Month      Year

The reason I am unable to provide any documentation is:

Check all that apply:

I get paid in cash.

I do not get pay checks.

I do not get pay stubs.

I am Self-Employed.

Other: \_\_\_\_\_

## TENANT SIGNATURE

I certify that I have no other way to document my income and that all the above information is true and correct. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a lease agreement.

Applicant / Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

## OWNER / AUTHORIZED AGENT SIGNATURE

I certify that I asked the applicant/tenant about all sources of income received by the applicant/tenant and, before using this form, used best efforts to obtain other possible sources of documentation. The information reported on this form was provided solely by the applicant/tenant and reflects the income the applicant reported to me.

Owner / Authorized Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

**ORIGINAL SIGNATURE REQUIRED / ELECTRONIC SIGNATURE NOT ACCEPTED**

WARNING: SECTION 1001 OF TITLE 18 U.S. CODE MAKES IT A CRIMINAL OFFENSE TO MAKE WILLFUL, FALSE STATEMENTS OR MISREPRESENTATION OF ANY MATERIAL FACT INVOLVING THE USE OF OR OBTAIN FEDERAL FUNDS.