

**FDIC AFFORDABLE HOUSING DISPOSITION PROGRAM
MONITORING AGENCY: Phoenix Revitalization Corporation**

BI-MONTHLY REPORTING CHECKLIST – 2024

The property will remain on bi-monthly reporting until the FDIC LURA requirements are met OR next Annual Report is due.

Submit the required documents to: ahdp@phxrevitalization.org or the “We Transfer” dock on our PRC website.

Reporting Period - Schedule		Due Date
1	01/01 – 02/28 (29)	03/07
2	03/01 – 04/30	05/07
3	05/01 – 06/30	07/07
4	07/01 – 08/31	09/07
5	09/01 – 10/31	11/07
6. Next Annual Report Period: 01/01/24 – 12/31/24 – Full Report Next Annual Monitoring Fees: 2025		01/31/25 01/15/25

REQUIRED FORMS TO SUBMIT

DO NOT SUBMIT TICS OR OTHER documents that are not on this checklist below.

- 1. Part A- Compliance Summary – Signed / dated by owner or authorized agent / Wet signatures only
- 2. Part B- Unit Status Report – All units regardless of designation/occupancy status must be listed in numerical orders.
- 3. Rent Roll – Dated the last day of the Bi-monthly reporting period.
- 4. Narrative: Describe actions you have taken towards compliance

REMINDERS

The monitoring agency COULD request to see additional documents to determine compliance as needed. You must use the forms on our PRC / FDIC website page.

MONITORING AGENCY - Contact Information:

Phoenix Revitalization Corporation / 1122 E. Buckeye Road Ste.-A1/Mailbox 4, Phoenix, AZ. 85034
 Office: (602) 253-6895 / www.phxrevitalization.org
 Email: ahdp@phxrevitalization.org